

MELTHAM MOOR PRIMARY SCHOOL

Birmingham Lane, Meltham, Holmfirth. HD9 5LH

Head Teacher – Mike Whitfield

Tel: 01484 222614 FeatureNet: 805-2614

Fax: 01484 222621

e-mail: office.melthammoorps@edukirklees.net

website: www.melthammoor.org



Application for leave of absence for children during term time

Name(s) of child(ren).....

Date of first day of absence.....

Date of return to school

Number of school working days to be missed.....

Number of working days missed during current year due to other holidays.....

Holiday Destination.....

Any other relevant information.....

Please may I have permission to take my child(ren) out of school for the above holiday

Signed.....Parent/Guardian

✂-----

(for school use)

(Under the 1981 Education Act, the school has discretionary power to grant leave for the purpose of an annual family holiday or an annual holiday during term time. Only in exceptional circumstances may the amount of leave exceed in total, more than 10 working days per school year. No parent can demand leave of absence for the purposes of a holiday as of right. Please be aware that when your child is not in school we are unable to deliver the curriculum to them)

Dear

Thank you for your application to take your child(ren) on term time holiday from, returning to school

on

Permission is granted/not granted.

This will be regarded as days of authorised/unauthorised absence.

Yours sincerely

Mike Whitfield
Headteacher

